

MORETON ON LUGG PARISH COUNCIL

To all members of Moreton on Lugg Parish Council
you are hereby summoned to attend the
Annual Parish Council Meeting
to be held at Moreton-on-Lugg Village Hall on **Tuesday 7th May 2019** following the
Annual Parish Meeting for the purpose of transacting the following business.

AGENDA

1. To Elect a Chairman/Sign Declaration of Office
2. To Elect Vice Chairman

(2a) Update on co-option of Parish Councillor
3. To Receive Apologies for Absence
4. Councillors to confirm Declaration of Office
(4.1) To Receive Declarations of Interest and Applications for Dispensations
5. To Elect Officers:
 - 5.1 Responsible Finance Officer
 - 5.2 Footpath and Tree Officer
 - 5.3 Representative to the Village Hall Committee
6. Policing Matters - Local Police Officer/Community Support Officer
(6.1) Update on recent unsociable behaviour
7. Ward Councillor's report.
 - 7.1 Open Session
 - 7.3 Close Open session
8. Parking on Pavements (BG)

To Receive Reports -
 - 8.1 Play Park Report
 - 8.2 Village Hall Committee
 - 8.3 Footpaths Officer's report
9. To Approve Minutes of Meeting held on Tuesday 2nd April 2019

Matters arising:
 - (9.1) Youth Club update

10. Finance Matters:
 - 10.1 End of year Bank Balances – circulated.
 - 10.2 To Approve the Annual Governance Statement for 2018-2019
 - 10.3 To Approve the Annual Accounts for 2018-2019
 - 10.4 Chairman to sign Certificate of Exemption
 - 10.5 To Appoint an Internal Auditor
 - 10.6 Insurance Renewal 2019-2020 – BHIB
 - 10.7 Donation to Internal Auditor
 - 10.8 To Consider and Approve the following Payments:
outstanding invoices - schedule of payments circulated

11. To review and adopt Standing Orders /Financial Regulations/Financial Risk Assessment/Safe Guarding Statement and to consider adoption of revised Code of Conduct as circulated.

12. **Planning Matters -**

13. **Lengthsman and D C Gardening**
 - 13.1 Confirm D C Gardening contract 2019-2020
 - 13.2 Lengthsman work sheet for June
 - 13.3 Weed killing programme 2019-2020
 - 13.4 Sign Balfour Beatty's Lengthsman Contract 2019/2020
 - 13.5 Confirm P3 and Lengthsman Maintenance Plan completed for 2019-20

- 14.. **Correspondence:**

15. Items for the Next Agenda (no discussion):

16. To Confirm the Date of the Next Parish Council Meeting -
Tuesday 6th June 2019

Signed: *Lesley A Hay*

Date: 26th April 2019

Moreton on Lugg Parish Clerk

