

MORETON ON LUGG PARISH COUNCIL

To all members of Moreton on Lugg Parish Council
you are hereby summoned to attend the
Annual Parish Council Meeting
to be held at Moreton-on-Lugg Village Hall on **Tuesday 1st May 2018** following the
Annual Parish Meeting for the purpose of transacting the following business.

AGENDA

1. To Elect a Chairman/Sign Declaration of Office
2. To Elect Vice Chairman
 - (2a) Update on co-option of Parish Councillors
3. To Receive Apologies for Absence
4. Councillors to confirm Declaration of Office
 - (4.1) To Receive Declarations of Interest and Applications for Dispensations
5. To Elect Officers:
 - 5.1 Responsible Finance Officer
 - 5.2 Footpath and Tree Officer
 - 5.3 Representative to the Village Hall Committee
 - 5.4 Co-option new Parish Councillor
6. Policing Matters - Local Police Officer/Community Support Officer
7. Ward Councillor's report.
8. To Receive Reports:
 - 8.1 Play Park Report
 - 8.2 Balfour Beatty – Locality Steward
 - 8.3 Village Hall Committee
9. To Approve Minutes of Meeting held on Tuesday 3rd April 2018
Matters arising:
 - 9.1 Data Protection Laws - update
 - 9.2 Confirm SLCC membership
 - 9.3 Solar light – Cedar Close
 - 9.4 Resurfacing Cedar Close
10. Finance Matters:
 - 10.1 End of year Bank Balances - circulated

- 10.2 To Approve the Annual Governance Statement for 2017/2018
- 10.3 To Approve the Annual Accounts for 2017/2018
- 10.4 To Appoint an Internal Auditor
- 10.5 To Consider and Approve the following Payments:
outstanding invoices - schedule of payments circulated
- 10.6 Insurance Renewal 2018/2019 – £265.72 (contracted until 2019)
- 10.7 Payment to Internal Auditor

- 11. To review existing Standing Orders /Financial Regulations/Financial Risk Assessment/Code of Conduct/Safeguarding

- 12. **Planning Matters** - confirm Planning Officers
 - (12.1) Update - Church House Farm/A49
 - (12.2) Update - The Beeches development

- 13. **Lengthsman and D C Gardening**
 - 13.1 Confirm D C Gardening contract 2018/19
 - 13.2 Lengthsman work sheet for June
 - 13.3 Weed killing programme 2018 – see quote
 - 13.4 Sign Lengthsman Contract 2018/2019

- 14.. **Correspondence:**

- 15. Items for the Next Agenda (no discussion):

- 16. To Confirm the Date of the Next Parish Council Meeting -
Tuesday 5th June 2018

Signed: *Lesley A Hay*

Date: April 2018

Moreton on Lugg Parish Clerk