

**MORETON ON LUGG PARISH COUNCIL**  
**Minutes of the Moreton-on-Lugg Parish Council meeting**  
**held in Moreton-on-Lugg Village Hall on**  
**Tuesday 5<sup>th</sup> December at 7.30p.m.**

**Moreton on Lugg Parish Council website: *moretononlugg.org***

Parish Clerk – Lesley Hay

**MINUTES**

**PRESENT:**

Councillors: Cllr K Cooper (Chairman) Cllr. P. Spong (Vice-Chairman); Cllr. C Cowley; Cllr. Richard Styles; Cllr. Barry Garbett; Cllr B Jackson; Cllr V Javens.

**Present:** 4 members of the public. PCSO A. Nuthall

**Present:** Parish Clerk: Lesley Hay.

The Chairman welcomed those present to the December meeting.

- 1. APOLOGIES FOR ABSENCE – Cllr D Preece; Ward Cllr Guthrie**
- 2. DECLARATIONS OF INTEREST AND WRITTEN APPLICATIONS FOR DISPENSATIONS** by Parish Councillors – Cllr. Cooper signed on behalf of the village hall.
- 3. TO RECEIVE A REPORT FROM THE LOCAL POLICE OFFICER**

PCSO Alex Nuthall outlined plans for a follow up activity/awareness day on Monday 18<sup>th</sup> December in the Village Hall starting at 1pm. Posters were handed out for display around the Village. Chairman will liaise with various residents with regard to keys; refreshments etc.

It was unanimously agreed that the Parish Council would again fund the hire of the village hall.

PCSO reported there have been reports of antisocial behaviour with regard to a small tatty black car is being driven, at speed, through the village and along the road adjacent ABC Printers – anyone with any information is asked to contact PCSO Nuthall.

- 4. WARD COUNCILLOR'S REPORT – Ward Cllr Guthrie sent apologies.** Please see her report at the end these minutes.

Lighting A49/traffic bollards

After discussion, it was agreed that Ward Cllr Guthrie be asked to follow up with Highways England the very poor state of lighting and the need

for the traffic bollards to be updated. The main area of concern is from the Moreton Business Park along the A49 to the other side the Village Road Entrance. It was acknowledged that these concerns have already been highlighted with Highways England on numerous occasions over the past years without any improvement being agreed or undertaken. Clerk to liaise with Ward Cllr Guthrie.

(4.1) **OPEN DISCUSSION** – with local residents present at meeting and matters raised between meetings.

A resident raised concerns that the present Post Box is becoming too small for purpose. After discussion it was agreed that the Chairman and Clerk would approach various authorities with regard to getting information about upgrading to a pillar box. Item to be deferred.

(4.2) Chairman closed the open session

5. **New WEBSITE** – Cllr Garbett gave a brief update on the new website and explained that he and the clerk had taken advantage of the two-hour training session included in the web set up programme. The website is now live and he encouraged Councillors and residents to sign up to the website which would enable them to obtain update Parish Council News/Planning etc. Posters advertising this facility have been displayed on Notice Boards and included in the recent Newsletter.
6. **VILLAGE HALL REPORT** - the Chairman reported that the monthly account for the Village Hall showed a balance of approximately £4,368 with an expected expenditure of £200. The Village Hall have reimbursed the Parish Council the sum of £1276 and hoped that this could be held in reserve in case any future expenditure was unexpectedly necessary. The refurbishment programme is now complete – and a vote of thanks was expressed to the entire Village Hall Committee for their efforts over the past 2 years,
7. **The MINUTES OF PARISH COUNCIL MEETING** held on the 7<sup>th</sup> November 2017 were unanimously agreed to be a true record and that they should be adopted and signed by the Chairman.

Following the last meeting the Locality Steward addressed items raised in the following email:

- a. *I have logged a job for a new bin install by the play park. The bin is still usable but has a large crack down the side. There are obviously restricted funds for*

*replacing bins at present, so this may be something the Parish may wish to fund through the new Commissioning Model if we find BB cannot deliver.*

It was agreed to see if Balfour Beatty replace the bin – item deferred.

*b. I have visited Nursery drive again today and have attached photos of the moss on the footway. The moss is growing due to overhanging vegetation from Neighbouring gardens.*

It was discussed and agreed that the Parish Council could not undertake clearing this moss due to financial restraints and that the residents should be encouraged to clear moss from their stretch of pavement.

*c. There are signs available from 'Centre Wire' on-line saying 'Please Keep To Right Of Way'. These could be bought out of P 3 monies.*

Clerk to find out costings for signs - item deferred to next meeting.

*d. I have re logged the gullies as Cat 2 a defect and they should be cleared within a month.*

*e. We are monitoring the bridge closely and the recent strike has been inspected by the structures department. If the Parish desire extra signage this can be initiated through the commissioning model.*

Recent bridge repair now aesthetically more acceptable.

Clerk to find out more about 'Commissioning model'.

## **8. Ongoing Planning applications:**

(8.1) Update on Plan application: 172919 - West of Church House - outline planning permission has been approved.

Cllr Garbett confirmed that he had attended the Planning and Regulatory Committee Meeting on the 15<sup>th</sup> November 2017 and had spoken for his allotted three minutes principally highlighting concerns regarding the proposed access and potential sewage problems. Cllr Garbett shared the Report handed out at the meeting and the clerk will prepare a copy for each Councillor.

The Councillors agreed that there are still serious concerns with regard to the proposed access – however, after some discussion it was agreed that there was no alternative but to wait until the developer's plans are submitted when a further round of discussion and negotiation may be possible.

(8.2) Planning -174235 - Land at Ordnance Close (tree work) – no objection

(8.3) Planning – 174315 – agricultural building – site visit to be arranged.

(8.4) Planning– 173324 – 2 Ordnance Close (tree work) - no objection

- 9. PLAY PARK REPORT** - Cllr Styles reported that the football nets are beyond repair and will need to be taken down and replaced. New net clips will be required. Cllr Styles reported that the zip wire bolt covers have again been vandalised and the Clerk will order another batch from Play Quest.

There are some small trees growing through the fencing and pushing it over. Committee will approach landowner for permission to go on his land - this problem can be dealt with by 'in house' committee members.

Other various small tree works have been carried out and those outstanding can be addressed by the 'in house' committee – clerk to reimburse for petrol and oil.

The Committee will soon be looking for some volunteers to help with clearing the bottom of the wood. The rubbish could probably be burnt on site and it was confirmed that the Fire Brigade and local residents will be informed prior to any action.

As there are funds left in the 2017/18 budget allocated to the Play Park for maintenance/equipment, Cllr Styles requested the Parish Council's authorisation to purchase a brush cutter. After discussion it was unanimously agreed that Cllr Styles could go ahead with this purchase and his invoice would be reimbursed by the Clerk at the next meeting. It was agreed that the Brush Cutter should be stored along with the Leaf Blower.

Cllr Styles reported that the Leaf Blower had been in regular use recently clearing fallen leaves and most areas were now neat and tidy.

**10. TO RECEIVE REPORTS/UPDATES on deferred items**

(10.1) Update of Bridge – it was agreed that the most recent repairs are aesthetically more acceptable.

(10.2) Update Tree work – the sub station work is planned for 8<sup>th</sup> January weather permitting. Cllr Javens will liaise with her neighbours. Clerk will liaise with Weatherwall Tree Surgery and Cllr Javens nearer the date.

The written Tree Report from Weatherall Tree Surgery and Landscaping had been circulated

It was discussed and agreed to go ahead with Quote A Playground entrance at the quoted sum of £900. However, it was agreed that when the Contractor is on site Quote B Woodland would be discussed in more detail. Clerk to inform Contractor,

(10.3) Update Data Protection – Clerk attended a HALC Training Course. The EU regulation known as General Data Protection Regulation (GDPR) will be introduced before or on the 25<sup>th</sup> May 2018. Although a EU regulation - this regulation is not affected by Brexit. There will be an information leaflet circulated in the near future and future training dates will be available. Item to be deferred as on going.

(10.2) **Footpath Officer's reported** in good condition for time of the year.

**11. TO RECEIVE THE FINANCIAL REPORT:**

(11.1) Payments since last meeting - none

(11.2) To consider payment of accounts - schedule of payments had been circulated. It was unanimously agreed that these invoices be paid and cheques signed.

**12. LENGTHSMAN SCHEME –December/ January work sheet – none.**

(12.1) The Clerk outlined the purpose of the new Balfour Beatty 'Community model' but explained that promised information had not yet been circulated. Clerk will raise this and the ongoing additional street lamp issue with the Locality Steward.

**13. TO CONSIDER MATTERS RAISED BY MEMBERS FOR NEXT AGENDA – not for discussion.**

**Deferred items:** Post Box; Footpath signs; Data protection; Land West of Church House planning; Play Park trees; Safeguarding Children and Adults Local Parish Councils Checklist.

**14. DATE of next meeting: Tuesday 6<sup>th</sup> February**

**Chairman closed the meeting at 9.30p.m.**

Signed:

Date:

## **Ward Councillor's Report**

### **Re: Update on 172919 Land to the West of Church House Farm, Moreton on Lugg, Herefordshire - The Planning & Regulatory Committee approved this planning application.**

I asked the Planning Officer to formally approach the applicant, in order to explore if they might consider moving the access to opposite St. Andrew's Close because this overall would be a more agreeable location for the local community of Moreton on Lugg.

Response from Hunter Page- which has been uploaded onto the Herefordshire Council website - *"Thanks for your email. The scheme will not be amended as both the Council's and our own professional advice indicates that the locally preferred access would have a greater impact on highway safety"*

### **Ref: The 106 money to go to the proposed Traffic Calming Scheme for the village – I enquired of the process, timescale & what happens next – Officer advice is as follows**

*"I refer to your email with reference to the village gateway scheme in Moreton on Lugg.*

*The section 106 agreement is in the process of being drafted and will include;*

- Improvements to passenger waiting facilities in Moreton on Lugg, shelter and kerbs.*
- Installation of 5 dropped crossings*
- Village gateway features including different coloured surfacing from the A49 east to the speed limit scheme will include gates, signage improvements and white line removal.*

*On receipt of the section 106 monies I will put the scheme into the Balfour Beatty Living Places (BBLP) Annual Plan.*

*BBLP will review the section 106 agreement and liaise with you and the parish council and any other identified stakeholder (e.g Highways England) in identifying the exact scheme content.*

*In terms of the timescale for delivery this is very much dependant on when a reserved matters application is submitted and determined. The contributions*

*are payable on commencement of the development so we will not be in receipt of the monies for some time yet.”*

### **Herefordshire Council to restrict the use of sky lanterns and helium balloons**

*Herefordshire Council will no longer permit the use of sky lanterns and helium balloons on council owned or leased land and at council run events. Their use will also be discouraged at licensed events across the county.*

*The use of sky lanterns (also known as Chinese lanterns) and helium balloons have become a popular way to mark a special event, yet their use poses a serious threat to wildlife and the environment as it is impossible to control where the released lanterns and balloons land.*

For more information about the dangers of sky lanterns and helium balloons visit [www.herefordshire.gov.uk/skylanterns](http://www.herefordshire.gov.uk/skylanterns)

### **Free parking during late night Christmas shopping on Wednesdays**

*“Herefordshire Council car parks in Hereford city centre, including the Old Market and on-street pay & display, will be free for shoppers after 4pm for late night Christmas shopping on Wednesday 6, 13 and 20 December. There will be a range of shops open late, including Maylord Orchards, the Old Market and High Town and the surrounding area.*

*These concessions do not apply to any of the private car parks in the city centre, except the Old Market”.*

For more information on free parking during late night shopping on Wednesdays and Hereford’s Christmas Markets, please visit the council’s website – [www.herefordshire.gov.uk](http://www.herefordshire.gov.uk)

*With all Best Wishes for Christmas & a Happy New Year!*

*Kema*

*Report by Kema Guthrie 30/11/17*