

6th October 2015

MORETON ON LUGG PARISH COUNCIL

To all members of the Council you are hereby summoned to attend a meeting of Moreton-on-Lugg Parish Council to be held in Moreton-on-Lugg Village Hall on Tuesday 6th October 2015 at 7.30p.m.

Clerk : Lesley Hay - Clerk. Tel: 01568 720 092

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST AND WRITTEN APPLICATIONS FOR DISPENSATIONS by Parish Councillors.**
- 3. TO RECEIVE A REPORT FROM THE LOCAL POLICE OFFICER**
- 4. WARD COUNCILLOR'S REPORT plus update on planning applications:**
 - (4.1)** 152188 - Land opposite Aylus Cottages, Auberrow, Wellington,
 - (4.2)** Ordnance Close
 - (4.3)** Upper House Farm

 - (4.4) OPEN DISCUSSION – with local residents present at meeting.**
- 5. LENGTHSMAN SCHEME: (5.1) D C Gardening**
- 6. TO APPROVE MINUTES OF PARISH COUNCIL MEETING – 1st September 2015**
- 7. TO RECEIVE AN UPDATE FROM THE PLAY PARK WARDEN**
- 8. TO RECEIVE REPORTS:**
 - 8.1 Highways report – Balfour Beatty
 - 8.2 Village Hall Report
 - 8.3 Footpaths – Footpath Officer
- 9. TO RECEIVE THE TREASURER'S REPORT – circulated**
 - 9.1 To define the role of the Internal Auditor
 - 9.2 HALC in house training session on all aspects of responsibility
 - 9.3 To consider payment of accounts - see schedule circulated
 - 9.4 Further discussion on proposed repayment of £800 from Village Hall grant of £3000 – re gent's toilets
 - 9.5 Reimbursement of FENSA enrolment and cost of plaque
- 10.0 PRECEPT BUDGET – Discussion and agreement re: Draft Precept Budget 2016/17**
 - 10.1** Discuss methods of circulation – in line with the Transparency Code
- 11.0 PLANNING MATTERS - no new applications received to date**
- 12.0. TO CONSIDER MATTERS RAISED BY MEMBERS FOR NEXT AGENDA (not for discussion)**
- 13.0 PROVISIONAL DATE for next PARISH COUNCIL MEETING – Tuesday 3rd November 2015**

6th October 2015

INFORMATION SHEET – 6th October 2015

Explanation - Agenda Items:

Item 4

Ward Councillor's report

As Ward Cllr Guthrie may need to leave the meeting early - I have brought forward the existing planning applications regarding

(4.1) 152188 - Land opposite Aylus Cottages, Auberrow, Wellington, Herefordshire,

DESCRIPTION: Proposed erection of a solar photovoltaic array, including metering and inverter kiosks, security cameras, fencing and gates and a temporary construction compound and access track.

4.2 Update on Ordnance Close

4.3 Update on Upper House Farm

Item 5 – Lengthsman – Update on Trees work - Work sheet for October.

Item 5.1 D C Gardening as Contractor - weed killing to be undertaken by Balfour Beatty. This year's contract is about to be completed.

Item 6 – Minutes – circulated

No amendments from those already circulated.

Item 7: UPDATE FROM PARK WARDEN

Item 8: TO RECEIVE REPORTS:

8.1 Balfour Beatty – Locality Steward Report

8.2 Village Hall report

8.3 Update footpath officer

9.0 To Receive Treasurer's report – up to date accounts sheets already circulated

9.1 Expected / acceptable role of the Internal Auditor – Clerk would like to discuss and clarify.

9.2. To consider HALC's offer of IN HOUSE TRAINING on all aspect of roles of responsibility etc. Cost £150 + VAT plus mileage.

9.3 Consider payments of invoices – as per schedule of payments

6th October 2015

9.4 Further update on a possible grant for the upgrade of the gent's toilet in the Village Hall and reimbursement to the Parish Council of the outstanding £800 allocated to this project but to date not used.

9.5. As discussed briefly at the last meeting - Reimbursement to Village Hall of the FENSA enrolment fee and cost of plaque.

To note the following:

(9.3) A. Parry September invoice	£ 120.00
(9.3) Clerks Sept salary (20hours x £10.527 per hour)	£ 210.80
(9.3) HRMC Sept	£ 17.20
(9.3) Expenses: September	£ 45.91

(any outstanding invoices from D C Gardening are not available at this time)

10.00 Agreement of Draft Precept Budget - as no agreement was reached at the precept meeting on Tuesday 22nd September – the Chairman has now had a meeting and discussed the figures with the Internal Auditor. However, any figures agreed at this meeting must be re assessed by full Council. A full explanation will be discussed in 9.1 – Future role of the Internal Auditor.

11. Planning Matters – no new planning applications received to date

12. Items for next agenda – adopt and minute acceptance of the Precept Budget 2016/17 ready to be presented to Herefordshire Council in December 2015.

13. Provisional date for next Parish Council Meeting – Tuesday 3rd November 2015