

29th October 2014

MORETON ON LUGG PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend a meeting of Moreton-on-Lugg Parish Council to be held at Moreton-on-Lugg Village Hall on Tuesday 4th November 2014 at 7.30p.m.

Clerk : Lesley Hay - Clerk. Tel: 01568 720 092

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST AND WRITTEN APPLICATIONS FOR DISPENSATIONS by Parish Councillors.**
- 3. TO RECEIVE A REPORT FROM THE LOCAL POLICE OFFICER**
- 4. OPEN DISCUSSION – with local residents present at meeting.**
 - 4.1 *Report from Councillor Guthrie*
- 5. TO DISCUSS LENGTHSMAN SCHEME – to welcome Dave Campbell from D C Gardening to discuss lengthsmen scheme and 2015/16 grass cutting contract.**
- 6. TO APPROVE MINUTES OF PARISH COUNCIL MEETING –**
7th October 2014
- 7. CLERK'S REPORT AND TO DO LIST –**
 - 7.1 Third letter to Monmouthshire Building Society
 - 7.2 Confirm date for meeting with Locality Steward
 - 7.3 Black Bin and future litter disposal
 - 7.4 SID – liaise with Marden Parish Clerk and S &A
- 8. TO RECEIVE REPORTS:**
 - 8.1 Village Hall Report - discuss re-establishing a Village Hall Committee
 - 8.2 Footpaths – Footpath Officer
- 9. TO RECEIVE AN UPDATE FROM THE PLAY PARK WARDEN**
- 10. TO DISCUSS BANK STANDING ORDERS**
 - 10.1 Litter Contract – Payment procedures/insurance/PAYE implications
 - 10.2 Church Parish Magazine – Payment procedures/condensing minutes
- 11. TO RECEIVE THE TREASURER'S REPORT/ TO CONSIDER AND ADOPT BUDGET AND PRECEPT FOR 2015/16**
 - 11.1 Financial report – up to 17th October 2014 – see attached

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11.2 Consider and Agree the Budget for 2015/16

The budget had been discussed in detail. An agreed provisional budget has been circulated and a copy attached to these minutes. Changes made since the meeting to be agreed.

11.3 To Consider and Agree the Precept for 2015/16

11.4 To discuss a letter of Explanation regarding increase in Precept 2015/16

12. TO CONSIDER PAYMENT OF ACCOUNTS:

To note the following:

12.1	A. Parry	£ 120.00	(standing order)
12.2	St Andrews Church	£ 20.00	(standing order)
12.3	Clerks Oct salary (20hours x £10.30)	£ 208.40 -	(£223.00)
12.4	HRMC	£ 14.60	Clerk to pay
12.5	Expenses	£ 70.00	
12.6	D C Gardening	£ 188.50	
12.7	Pied Piper	£ 70.00	
12.8	St Andrews Church Poppy Appeal	£ 50.00	to be adopted
12.9	Parish Clerk room hire 7 months x £70	£ 490.00	
12.10	Village Hall room hire	£ 188.00	
12.11	Cleaning Bus Shelter - Brian Addis	£ 25.00	

13. TO RECEIVE CORRESPONDENCE / UP DATE

- 13.1 To officially agree to a request from the church for a donation
Poppy Appeal - £50
- 13.2 Change of date for December meeting
- 13.3 To consider not having a meeting in August 2015 due to holiday commitments
- 13.4 Hedge 1 St Peter's Drive

14. TO CONSIDER PLANNING MATTERS – none received to date

15. TO DISCUSS : Webtek – re: website

16. TO CONSIDER MATTERS RAISED BY MEMBERS FOR NEXT AGENDA (not for discussion)

17. DATE OF NEXT MEETING –

Next monthly meeting: revised date : Tuesday 9th December 2014 at 7.30p.m.

Lesley A Hay
Parish Clerk
29th October 2014

Lesley Hay – Clerk Bank Croft, Monkland Leominster Herefordshire HR6 9DB
Tel: 01568 720092

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INFORMATION SHEET – 4th November 2014

Correspondence Circulated:

Moreton Bridge 2nd Strike
DC Gardening
Bonfire Guidance
Affordable Warmth
Community Speed Watch – item printed off
Locality Briefing 10th October
Locality Steward – Meeting dates
Re Surfacing programme
B Beatty Annual Plan Consultation Exhibition
Licensing Policy Consultations
Hereford Council Funding updates
Emergency Tax Disc
Village Black Bin and disposal of litter

Explanation - Agenda Items :

Item 4 – Ward 7.Councillor Guthrie’s Report – will be circulated if available prior to meeting

Item 5 – Dave Campbell from DC Gardening has kindly agreed to attend the meeting (with his wife Pam) to discuss the Lengthsman Scheme and to sign the Contract if adopted by the Parish Council – this is prior to the planned meeting with the Locality Steward later in November. There will also be an opportunity to discuss 2015/16 Grass Cutting quote which includes the additional grass areas.

Item 7

7.2 to confirm date to meet the Locality Steward – so far 12th November 2014 is the most convenient date.

7.3 Black Bins – litter disposal – on going – correspondence circulated.

7.4 SID – liaison with S & A and Marden Parish Clerk

Item 8 –

8.1 Re-establish Village Hall Committee – ?include an ‘invite’ with the Precept letter

Item 9. Update from Park Warden – notes will be circulated if available prior to the meeting

Item 10 – to discuss the Bank Standing Orders and alternative arrangements for payment.

10.1 To Discuss Litter Contract – Invoice Book/Terms of Employment/Insurance

Lesley Hay – Clerk Bank Croft, Monkland Leominster Herefordshire HR6 9DB
Tel: 01568 720092

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10.2 To discuss a donation to Church Magazine printing costs rather than Standing Order. It was noted that not all parishioners get a copy of the Magazine as only 50 approx copies are printed – but all households pay towards the printing within their Precept - perhaps Parishioners would like to provide their email addresses and the magazine together with the copy of the Parish Council Minutes could be emailed monthly at no cost. Perhaps an ‘invite’ to go out with the Precept Letter to provide email addresses.

Item 11 –

11.2 and 11.3 Following the Precept Meeting to discuss the proposed adjustment by The Chairman regarding the Village Hall grant and to adopt the Budget and Precept for 2015/16

11.4 To discuss and agree the format for the explanation letter regarding the proposed increase in the Budget/ Precept 2015/16 which is to be circulated to households in the village.