

30th June 2015

MORETON ON LUGG PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend a meeting of Moreton-on-Lugg Parish Council to be held
at Moreton-on-Lugg Village Hall on Tuesday 30th June 2015 at 7.30p.m.
(meeting in lieu of July Meeting due to holiday)

Clerk : Lesley Hay - Clerk. Tel: 01568 720 092

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST AND WRITTEN APPLICATIONS FOR DISPENSATIONS by Parish Councillors.**
- 3. TO RECEIVE A REPORT FROM THE LOCAL POLICE OFFICER**
- 4. WARD COUNCILLOR'S REPORT**

OPEN DISCUSSION – with local residents present at meeting.
- 5. LENGTHSMAN SCHEME: July work sheet**
- 6. TO APPROVE MINUTES OF PARISH COUNCIL MEETING – 2nd June 2015**
Amendment to DRAFT minutes to be explained
- 7. TO RECEIVE AN UPDATE FROM THE PLAY PARK WARDEN**
- 8. CLERK'S REPORT AND TO DO LIST –**
 - 8.1 Update Bank of Ireland
 - 8.2 Update conifer hedge
 - 8.3 St Peter's Close
 - 8.4 Transparency Code – Facebook/website
 - 8.5 Up date Village Fete
- 9. TO RECEIVE REPORTS:**
 - 9.1 Village Hall Report
 - 9.2 Update on Village Hall Grants /roof repair/replacement quotes
 - 9.3 Footpaths – Footpath Officer
- 10. TO RECEIVE THE TREASURER'S REPORT – circulated**
 - 10.1** Internal and External Audit - updates
 - 10.2** To consider payment of accounts
- 11. TO RECEIVE CORRESPONDENCE – see information sheet circulated**
- 12. TO CONSIDER PLANNING MATTERS – None receive to date**
- 13. TO CONSIDER MATTERS RAISED BY MEMBERS FOR NEXT AGENDA (not for discussion)**
- 14. Provisional date for next PARISH COUNCIL MEETING – Tuesday 4th August 2015**

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.INFORMATION SHEET – 30th June 2015

Explanation - Agenda Items:

Item 5 – Lengthsman – Work sheet for July if required

Item 6 – Minutes – minutes circulated after each meeting are draft minutes until adopted at the next meeting – there have been three minor adjustments to the set of draft minutes.

Re: Ordnance Close – wording has changed to read – that this is an un-adopted road and not a Private Road as reported in the DRAFT minutes.

Amendments requested by Ward Cllr Guthrie :

Re Upper Lyde Quarry

“Cllr Guthrie reported that the plan is to back fill Upper Lyde Quarry” has been amended to read:

Cllr. Guthrie reported that it is most likely that the plan is to back fill Upper Lyde Quarry and is waiting to hear the details.

Upper House Additional Poultry Houses *“Cllr Guthrie again advised residents to individually write with their objections”* has been amended to read: **Cllr. Guthrie again advised residents to individually write to the Planning Officer with their concerns.**

Item 7. Update from Park Warden

Item 8:

8.1 Bank of Ireland Account – now closed

8.4 Transparency Code – despite three emails to HALC – re Face Book nothing to report to date – will continue to try and make contact. Marden PC definitely do not use Face Book they have website.

Item 9: To Receive Reports:

9.1 Village Hall

9.2 Update footpath officer

Item 10 – Treasurer’s report – circulated – Please note: *un-cleared cheques for £1983.39* - this is because I have to date not received the latest bank statements – these should arrive before the next meeting so this total will be adjusted accordingly. However, using this total the bank statement balance for Moreton Parish Council currently is a total of: £20,122.78.

Please also find attached the end of the quarter accounts reconciliation: this shows budget against actual spend and the balance – the figures in red show overspend on that particular budget allowance. Please note: Second Precept payment of £8000 still to be received.

10.1 Update on Internal and External Audit –

Last year’s accounts received from External Auditor

Correspondence with New Internal Auditor

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10.2 – Consider payments of invoices – as per schedule of payments –

To note the following:

10.1	A. Parry March 2015	£ 120.00
10.2	Clerks June salary (20hours x £10.527 per hour)	£ 211.00
10.3	HRMC	£ 17.00
10.4	Expenses: June inc. 2 meetings in June	£ 42.94
10.5	D C Gardening – lengthsman scheme – invoice in post	£ 54.00
10.6	D C Gardening Contractor	£ 237.60
10.6	External Auditor	£120.00