

4<sup>th</sup> August 2015

**MORETON ON LUGG PARISH COUNCIL**

**To all members of the Council you are hereby summoned to attend a meeting of Moreton-on-Lugg Parish Council to be held in Moreton-on-Lugg Village Hall on Tuesday 4<sup>th</sup> August 2015 at 7.30p.m.**

**Clerk : Lesley Hay - Clerk. Tel: 01568 720 092**

**A G E N D A**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST AND WRITTEN APPLICATIONS FOR DISPENSATIONS by Parish Councillors.**
- 3. TO RECEIVE A REPORT FROM THE LOCAL POLICE OFFICER**
- 4. WARD COUNCILLOR'S REPORT  
OPEN DISCUSSION – with local residents present at meeting.**
- 5. LENGTHSMAN SCHEME: Update on Potholes; Discuss :August work sheet.  
(5.1) D C Gardening – Weed spraying**
- 6. TO APPROVE MINUTES OF PARISH COUNCIL MEETING – 30<sup>th</sup> June 15**
- 7. TO RECEIVE AN UPDATE FROM THE PLAY PARK WARDEN**
  - 7.1 Annual Playground Inspection report – jobs outstanding
  - 7.2 RoSPA training day
- 8. HIGHWAYS – Balfour Beatty – Locality Steward report**
- 9. TO RECEIVE REPORTS:**
  - 9.1 Village Hall Report
  - 9.2 To receive and discuss revised quotes for roof replacement/repairs
  - 9.3 Update on Village Fete
  - 9.4 Footpaths – Footpath Officer
- 10. TO RECEIVE THE TREASURER'S REPORT – circulated**
  - 10.1 To consider payment of accounts
- 11. CLERK'S up date**
- 12. TO CONSIDER PLANNING MATTERS – None received to date**
  - (12.1) Ordnance Close (12.2) Upper House Farm
- 13. TO CONSIDER MATTERS RAISED BY MEMBERS FOR NEXT AGENDA (not for discussion)**
- 14. Provisional date for next PARISH COUNCIL MEETING –  
Tuesday 1<sup>st</sup> September 2015**

4<sup>th</sup> August 2015

**.INFORMATION SHEET – 4<sup>th</sup> August 2015**

**Explanation - Agenda Items:**

**Item 5 – Lengthsman** – Update on potholes; Work sheet for August.

Item (5.1) D C Gardening as Contractor - Discuss the weed killing programme

**Item 6 – Minutes** –Just one amendment from Ward Cllr Guthrie – please see the **change in red text**. When I spoke to the Planning Officer about the Bat Survey, she advised that it was “unlikely” that there would be any delays as a result of the more detailed Bat Survey being carried out by the applicant. Hence please view the amended second sentence for inclusion in the Minutes.

*As this application now necessitates the demolishing of Garrison House, Herefordshire Council Ecology Dept. is undertaking an in depth bat survey and this could result in a delay until their findings are made available.*

Amended to read :

As this application now necessitates the demolishing of Garrison House, **Herefordshire Council Ecology Officer has asked for a more in depth Bat Survey to be done by the applicant, which is being carried out accordingly.**

**Item 7. Update from Park Warden**

Cllr Brown would like to discuss the Annual Playground Report (already circulated) – in his opinion some information is incorrect and some defects highlighted have already been rectified and some of the photos are not current.

Discuss: Routine Playground Inspection Course on 22nd September 2015 at Holiday Inn, Telford. Places Still Available at Our Very Popular Venue

RoSPA Playsafety run Playground Inspection training courses for operators and managers of children's playgrounds.

We are holding a Routine Playground Inspection Course at our very popular venue at Holiday Inn, Telford in September 2015 and still have places available

The costs of our one day Routine Inspection Course is as follows:

*Prices per Person:*

*Course Fee for non-inspection client - £250 + VAT*

*Course Fee for a RoSPA Play safety Inspection client - £227 + VAT*

*RPII Examination Fee (optional) - £95 (No VAT)*

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**Item 8: HIGHWAYS – St Peter’s pavements; potholes**

**Item 9: To Receive Reports:**

**9.2 Village Hall Roof repairs/replacement**

Further to last month’s meeting and obtaining information on VAT – revised quotes have been requested – these must be addressed to the Parish Council at the Clerk’s address –as there was a huge variance in the original quotes – these must be discussed in detail and if agreement - this must be minuted –with a proposer and seconder and commencement of the work can then be authorised. The Clerk will then pay the invoice (again made out to the Parish Council) and will reclaim the VAT at the end of the VAT quarter.

The Chairman of the Village Hall committee has accepted an invitation to attend the meeting.

**9.2 Update footpath officer -? strimming and weed killing**

**10. Up dated Accounting sheet has been circulated – as of Bank Statement 17<sup>th</sup> July 2015**

**10.2 – Consider payments of invoices – as per schedule of payments –  
To note the following:**

10.1	A. Parry July 2015	£ 120.00
10.2	Clerks July salary (20hours x £10.527 per hour)	£ 211.00
10.3	HRMC	£ 17.00
10.4	Expenses: July inc.	£ 12.25
10.5	D C Gardening – lengthsman scheme – invoice in post}	£183.00
10.6	D C Gardening Contractor }	£712.80
10.7	Reimbursement Play Park	£ ydg 31.30