

7th April 2015

MORETON ON LUGG PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend a meeting of Moreton-on-Lugg Parish Council to be held at Moreton-on-Lugg Village Hall on Tuesday 7th April 2015 at 7.30p.m.

Clerk : Lesley Hay - Clerk. Tel: 01568 720 092

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
 - 2. DECLARATIONS OF INTEREST AND WRITTEN APPLICATIONS FOR DISPENSATIONS by Parish Councillors.**
 - 3. TO RECEIVE A REPORT FROM THE LOCAL POLICE OFFICER**
 - 4. OPEN DISCUSSION – with local residents present at meeting.**
 - 5. LENGTHSMAN SCHEME: April work sheet;**
 - 6. TO APPROVE MINUTES OF PARISH COUNCIL MEETING – 3rd March 2015**
Amended minutes have been circulated
Moreton Business Park – Andrew Horner -2nd June 2015 attendance confirmed
 - 7. TO RECEIVE AN UPDATE FROM THE PLAY PARK WARDEN and DISCUSS FUTURE POST OF PARK WARDEN**
 - 8. CLERK’S REPORT AND TO DO LIST –**
 - 8.1 Election –vacancies
 - 8.2 Update on SID
 - 8.3 Update Bank of Ireland
 - 8.4 Update on fish and chip shop
 - 8.5 Update Locality Steward – light; weed killer quote; lengthsmen; conifer hedge
 - 8.6 Insurance cover for use of own equipment
 - 8.7 Hand rail
 - 9. TO RECEIVE REPORTS:**
 - 9.1 Village Hall Report – discuss progress on re-establishing a committee.
 - 9.2 Update on Village Hall Grants /roof repair/replacement quotes
 - 9.3 Footpaths – Footpath Officer
 - 10. TO DISCUSS RECENT LETTER TO LITTER CONTRACTOR And TO DISCUSS FUTURE LITTER COLLECTION CONTRACT**
 - 11. TO RECEIVE THE TREASURER’S REPORT – circulated**
 - 11.1 Internal and External Audit/precept information
 - 11.2 To consider payment of accounts
 - 12. TO RECEIVE CORRESPONDENCE – see information sheet circulated**
 - 13. TO CONSIDER PLANNING MATTERS – None receive to date**
 - 14. TO CONSIDER MATTERS RAISED BY MEMBERS FOR NEXT AGENDA (not for discussion)**
 - 15. ANNUAL PARISH COUNCIL MEETING etc – Tuesday 19th May 2015 at 7.00p.m.**
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INFORMATION SHEET – 7th April 2015

Explanation - Agenda Items:

Item 5 – Lengthsman – 1st work sheet for April if required

Item 6 – Minutes – minutes circulated after each meeting are draft minutes until adopted at the next meeting – there have been some minor adjustments to the last set of draft minutes – amended copy circulated.

Item 7. Update from Park Warden and to discuss future post of Park Warden

7. 1. Monthly report of play area equipment.
7. 2. Movement of processed wood.
7. 3. Payment of processed wood £100.
7. 4. Storm damage.
7. 5. Annual Play Park Inspection

Item 9 To Receive Reports:

- 9.1** Discuss progress on re-establishing Village Hall Committee
- 9.2** Discuss progress on obtaining urgent quote for repairs/replacement village hall roof
- 9.3** Update footpath officer

Item 10: To discuss recent letter sent by Chairman to Mr Parry –copy circulated

10.1 To discuss future Litter Contractor Contract

Mr Parry to sign invoice for March.

Item 11 – Treasurer’s report – circulated

11.1 Internal and External Audit. The Clerk will be preparing the documents for the end of year accounts and confirmed that she had been in touch with the Internal Auditor, Mrs Eileen Lloyd, regarding inspection of the accounts after the 31st March and these would then be forwarded for external audit. The Clerk explained that the External Auditor, Mrs Bridget Bowen, was giving a free presentation at the HALC Offices in April – Clerk to attend.

Parish Precept: The Clerk to advise the Council that the Parish Precept demand for £16,000 has been confirmed by Herefordshire Council and will be paid in two instalments in April and September 2015. A Council Tax Support Grant of £985 has also been confirmed by the Herefordshire Council for the forthcoming year (this figure is included in the £figure).

Item 11.2 – Consider payments of invoices – as per schedule of payments –

To note the following:

11.1	A. Parry March 2015	£ 120.00
11.2	Clerks March salary (20hours x £10.527 per hour) (£212.40 + £15.60 PAYE)	£ 212.40
11.3	HRMC	£ 15.60
11.4	Expenses: March	£ 26.97
11.4	D C Gardening – lengthsman scheme	£180.00

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12. Correspondence Circulated to date:

SNT Newsletters
Weekly briefings
Ward Councillors Reports
Rural Watch
Core Strategy Plan
Maintenance plan
Neighbourhood Plan Funding Workshop
Election Information
Moreton Business Park
Letter to Adrian Parry from chairman
Annual Play Ground
SID

Item 15 Date of next meeting : This meeting cannot be 1st Tuesday in the month due to the election time scales so will have to be Tuesday 19th May 2015 – The Annual Parish Council Meeting; Annual Parish meeting and monthly meeting of the Parish Council will be held on the same evening.